

School District of Manawa

Board of Education Meeting Agenda

July 19, 2021

AMENDED



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(US) +1 470-735-3480 PIN: 837 135 837#

1. Call to Order – President Johnson – **7:00 p.m.** – Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
2. Pledge of Allegiance
3. Roll Call
4. Verify Publication of Meeting
5. Presentations:
 - a. **Annual District Reading Specialist State of the District in Literacy Instruction - Jacquelyn Sernau and Michelle Johnson**
 - b. Initial Proposal of Updated Key Performance Indicators
6. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
7. Consent Agenda
 - a. Approve Minutes of June 21, 2021 Regular Board Meeting, July 6, 2021 and July 13, 2021 Special Board Meetings
 - b. Treasurer’s Report: Approve Expenditures & Receipts
 - c. Donations:
 - i. A. Sturm & Sons Foundation, Inc. \$3,000 donation to benefit the youth enrolled in the Manawa FFA Chapter
 - ii. A. Sturm & Sons Foundation, Inc. \$3,000 donation to enhance the Fine Arts areas of band, chorus, drama, forensics, arts or libraries in the district
8. Any Item Removed from Consent Agenda
 - a.
 - b.
9. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
10. Correspondence: There was no correspondence this month.
11. Board Recognition:
 - a. Student Recognition - Alaina Gast - CWC North Girls Softball Player of the Year
12. District Administrator’s Report:
 - a. Legislative Update

- b. Summer Professional Development & Curriculum Update
 - c. COVID-19 Update
 - d. Summer Infrastructure Project Highlights
13. School Operations Reports:
- a. ES Principal / Special Education Director: Highlights - Included in Board Packet
 - b. MS / HS Principal: Highlights - Included in Board Packet
14. Business Related Reports:
- a. Highlights - Included in Board Packet
 - b. Kobussen Transportation Report
15. Director's Reports:
- a. Technology Director Highlights - Included in Board Packet
16. Board Comments:
- a.
 - b.
17. Committee Reports:
- a. Curriculum Committee (Hollman)
 - i. Consider Endorsement of MES Student Handbook as Presented
 - ii. Consider Endorsement of MMS Student-Parent Handbook as Presented
 - iii. Consider Endorsement of LWHS Student-Parent Handbook as Presented
 - iv. Consider Endorsement of 504 Handbook as Presented
 - v. Consider Endorsement of Title I Schoolwide Plan as Presented
 - vi. Consider Endorsement of Response to Intervention (RtI) Plan as Presented
 - vii. Consider Annual Endorsement of Student Academic Standards
 - b. Finance Committee (Pethke)
 - i. Consider Endorsement of Food Service Prime Vendor as Presented
 - ii. Consider Endorsement of Food Service Bread Vendor as Presented
 - iii. Consider Endorsement of Food Service Dairy Vendor as Presented
 - iv. Fund 46 Transfer
 - v. Fee Breakdown Enclosures in Registration Packet
 - vi. 2021-22 Budget Update and K-12 State Funding
 - vii. Debt Payments for 2021-22 School Year
 - viii. Monthly Financial Summary - May 2021
 - ix. Consider Endorsement of Sick-day Pay-out for All Staff as Presented
 - x. Consider Endorsement of Salary & Stipend Guide as Presented
 - c. Buildings & Grounds (R. Johnson)
 - i. Review curb replacement budget for MMS/LWHS
 - ii. Update on MS/HS paving project
 - iii. Consider building a new climate controlled storage building for the MS/HS property
 - iv. Discuss Manawa Athletic Booster Club interest in fundraising for future projects
 - 1. Electronic scoreboards for gyms (replacement)

2. Rubberized track (replacement) - Surveyed CWC and Waupaca County Schools.
 - a. New London - <https://afstrack.com/>
 - i. Original track and infield built in 2009.
 - ii. Asphalt build with eight layers rubberized seal flex 8.
 - iii. Track life expectancy 20 years.
 - iv. Added two layers of rubberized granular latex and restriped track surfaces summer of 2020.
 - v. Anticipate to add additional two layers of granular latex and restripe in 6-10 years.
 - vi. Satisfied thus far.
 - b. Tri-County
 - i. American Systems of Suamico
 - ii. 3 coats of rubberizing and new stripes 2 years ago cost \$60,000.
 - iii. Not satisfied - Company resprayed the top coat with latex finish to prevent new rubberized pellets from rubbing loose and clinging to shoes.
 - iv. Original company's work lasted 14 years; highly recommended Athletic Field Services, Inc. (AFS) from Genesee Depot, WI
3. Other
 - v. Consider finding a new bleacher inspection company
 - vi. Otis Elevator & Won-Door Fire Guard Door Inspections
 - vii. Discuss Future Project Ideas:
 1. ATV - For use in caring for upper fields and baseball/softball fields.
 2. Other
 - viii. Consider sale of unused property
 1. 2 plow blades for pick-up trucks
- d. Policy & Human Resources Committee (J. Johnson)
 - i. Overview of MacNeil Environmental Safety Assessment Services - Kelly Marinoff
 - ii. Consider Endorsement of Changing From a COVID-19 14-day Quarantine to a 10-day Quarantine Without Testing and/or a 7-day Quarantine with a Negative PCR Test on Day 5 or After. [CDC Options to Reduce Quarantine](#)
 - iii. Consider Endorsement of Revised Professional Educator Handbook as Presented
 - iv. Consider Endorsement of Paid Time Off for Personal Business Stipulations - Professional Educator Handbook as Presented
 - v. Consider Endorsement of Revised Coaches Handbook as Presented

- vi. Consider Endorsement of Custodial/Food Service Position as Presented
- vii. Consider Endorsement of Custodial/Food Service Job Description as Presented
- viii. Consider Endorsement of Legal Counsel Advice on In-person Meetings and Ending the Recording of Meetings as Pandemic Emergency Ends as Presented

18. Unfinished Business:

- a. Consider Approval of PO0167.3 - Public Comment at Board Meetings as Presented
- b. Consider Approval of PO5410 - Promotion, Placement, and Retention as Presented
- c. Consider Approval of AG5410 - Promotion, Transfer, and Retention as Presented

19. New Business:

- a. Consider Approval of MES Student Handbook as Presented
- b. Consider Approval of MMS Student-Parent Handbook as Presented
- c. Consider Approval of LWHS Student-Parent Handbook as Presented
- d. Consider Approval of 504 Handbook as Presented
- e. Consider Approval of Title I Schoolwide Plan as Presented
- f. Consider Approval of Response to Intervention (RtI) Plan as Presented
- g. Consider Approval of Professional Educator Handbook as Presented
- h. Consider Approval of Coaches Handbook as Presented
- i. Consider Approval of Student Academic Standards as Presented
- j. Consider Approval of Food Service Prime Vendor as Presented
- k. Consider Approval of Food Service Bread Vendor as Presented
- l. Consider Approval of Food Service Dairy Vendor as Presented
- m. Consider Approval of Sick-day Pay-out for All Staff as Presented
- n. Consider Approval of Salary & Stipend Guide as Presented
- o. Consider Approval of Curb and Gutter Replacement Budget as Presented
- p. Consider Approval of Traffic Flow Plan for MMS/LWHS (subset of referendum paving project) as Presented
- q. Consider Approval of Legal Counsel Advice to End Virtual Only Board of Education Meetings and the Recording/Posting of Board of Education Meetings as Pandemic Emergency Ends as Presented
- r. Consider Approval of Summer School 2021 Fifth Grade Band Lessons as Presented

20. Next Meeting Dates:

- a. July 27, 2021 Buildings & Grounds Committee Meeting - 4:30 p.m.
- b. July 27, 2021 Curriculum Committee Meeting - 6:00 p.m.
- c. August 3, 2021 Policy & Human Resources Committee Meeting - 6:00 p.m.
- d. August 16, 2021 Regular Board of Education Meeting - 7:00 p.m.
- e. August 31, 2021 Back to School Night - Ribbon Cutting Celebration (Details forthcoming)
- f. September 7, 2021 Finance Committee Meeting - 6:00 p.m.

21. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

0167.3 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group wishing to place an item on the agenda shall register their intent with the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the approval of the District Administrator and the Board President.

Public-Participation Section of the Meeting

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.

- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- I. The portion of the meeting during which the participation of the public is invited shall be limited to fifteen (15) minutes, unless extended by a vote of the Board.
- J. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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